N-Able Now Solutions
6256 Greenwich Drive, Suite 505
San Diego, CA 92122
858.625.0300 • Fax 858.202.1739
www.nablenow.com

PROVIDING "A" PLAYER TECHNOLOGISTS

Name
Address
City, State, Zip Code
Home phone - Work phone
Email address

Education

Month, Year   University of XXXXXXX, City, State (Most recent Degree)
                        B.S.E.E. - emphasis in computers (3.6/4.0 GPA) include if above 3.5 or higher

Month, Year   List other education (other related technical training/certificates) as appropriate

Technical Summary

List hardware/software you have experience with ranked in order of strength, your strongest skill first. **Please ensure anything you include in this section is referenced in the body of your resume**. Include versions and release numbers when applicable.

Languages: C, C++, Visual C++, Java, Smalltalk, Haskell, Prolog, FORTRAN 77, Pascal, 8085 & 8086 Assembly, Oolong Assembly.
Environments: UNIX (HP-UX), Linux, MS DOS, FreeBSD, Solaris, WIN 98/ NT 4.0, IBM AIX.
Systems: HP9000, Compaq, SGI, IBM-PC Compatibles.
Packages: mSQL, MS-Office, SUN/ONC RPC, Sybase, Oracle 7.3, FoxPro, Power builder 5.0, Java CUP, MPI

Experience

Month, Year   **Company Name, Inc.**
to Present   City, State
                     CURRENT POSITION TITLE (Month, Year to Present)

                     One sentence description of the company's/group's main business. One to two sentence description of the projects/applications you worked on; include duration of project and number of people on the project team. If management duties, please indicate number of people on staff and any budget responsibilities.

                     Describe in detail what you **personally** accomplished in complete sentences ideally beginning with active verbs (see list below or attached). Reference what programming languages, operating systems, databases, software, hardware and any tools that you have worked with (please include versions and releases). Use present tense statements such as gathering, analyzing, designing, developing, testing, maintaining, supporting, enhancing, documenting. Ensure any technology included in the Technical Summary above is included in this area.

                     • Use "bullets" for key accomplishments. Quantify statements as much as possible by using phrases such as "Developing an online Order Entry System with 30,000 lines of C++ code for XYZ project in 3 months with only 1 bug."

- Migrating 200+ users from Windows 3.11 to Windows NT Workstations .... saving $150K/year... or reducing development time by 30%
- Received "Best in Group" award from ABC for cost reduction initiatives that resulted in savings of over $1 million.
- Maintained the highest customer satisfaction rating (1994 ratings above 93 percent) while achieving the lowest unit cost of any Group.
- Successfully negotiated with customer for annual budget totaling $30 million with a 25% profit margin.

Ω   Ω   Ω

PREVIOUS JOB TITLE AT SAME COMPANY (number years and months in position)

One to two sentence description of the group's main business. One to two sentence description of the projects/applications you worked on; include duration of project and number of people on the project team.

Describe in detail what you **personally** accomplished. Reference what programming languages, operating systems, databases, software, hardware and any tools that you have worked with (please include versions and releases). Use past tense action statements such as gathered and analyzed, designed, developed, tested, maintained, supported, enhanced, documented, and etc. Ensure any technology included in the Technical Summary above is included in this area.

- Primary accomplishment. *Developed a F/A-18 jet mission planning simulator using Visual C++ 5.0/MFC on Windows NT 4.0 Workstation with an Oracle 7.3 RDBMS.*
- Second most significant accomplishment. *Reduced development time from 4 man months to 2 man months.*
- Third most significant accomplishment. Migrated the database from Informix 6.x to Oracle 7.3

Month, Year
to Month, Year

Prior Company Name, Inc.
City, State
POSITION TITLE

Describe in detail what you **personally** accomplished. Reference what programming languages, operating systems, databases, software, hardware and any tools that you have worked with (please include versions and releases). Use past tense action statements such as gathered and analyzed, designed, developed, tested, maintained, supported, enhanced, documented, and etc. Ensure any technology included in the Technical Summary above is included in this area.

- Primary accomplishment. *Developed a F/A-18 jet mission planning simulator using Visual C++ 5.0/MFC on Windows NT 4.0 Workstation with an Oracle 7.3 RDBMS.*
- Second most significant accomplishment. *Reduced development time from 4 man months to 2 man months.*
- Third most significant accomplishment. Migrated the database from Informix 6.x to Oracle 7.3

Publications:

Awards:

Security Clearance:

Resume Writing

Examples of Power Words

Below are some power words for your resumes:

Accelerated	Expanded	Operated
Accomplished	Evaluated	Ordered
Achieved	Expedited	Originate
Adapted	Formed	Overcame
Advanced	Formulated	Performed
Administered	Founded	Pioneered
Arranged	Generated	Planned
Built	Guided	Proficient
Conceived	Headed	Promoted
Constructed	Implemented	Proposed
Conducted	Improved	Provided
Consulted	Increased	Recommended
Controlled	Innovated	Reconciled
Converted	Initiated	Redeveloped
Correlated	Inspired	Reduced
Demonstrated	Installed	Reinforced
Designed	Integrated	Researched
Detailed	Interpreted	Reported
Developed	Interviewed	Served
Devised	Invented	Simplified
Directed	Justified	Solved
Discovered	Keynoted	Staffed
Earned	Launches	Strengthened
Effected	Led	Structured
Eliminated	Licensed	Succeeded
Ensured	Mastered	Transformed
Enforced	Mediated	Unified
Established	Motivated	Verified
Exceeded	Negotiated	Wrote
Executed	Nominated	